



**Allegany Arts Association
Youth Activities Instructor
Contract**
alleganyartsassociation.com

Instructor Name _____

Mailing address for use by AAA treasurer

Street _____

Town _____ Zip _____

Phone # _____

Name of class to be taught _____

Age range of students (?) _____ Max number of students (?) _____

Dates and Times scheduled for class

Total number of teaching hours proposed _____

Location scheduled for class _____

This is a simple agreement to indicate that you agree to teach the class outlined above. You will be paid **\$25 per hour of time with students.**

Thank you for documenting your mileage, prep, and clean-up hours as in-kind hours. These hours are useful in showing community support for these AAA programs for local youth.

Estimate your expenses and list what they are for (material list. AAA may have supplies you need.) Estimated expense amount _____

Description

Signature _____ Date _____

Please sign and return this agreement to the Youth Activities Director or scan and email it to any AAA Board Member for Review. When approved, the Youth Activities Director will send you a time sheet, in-kind form, and an evaluation & demographics sheet for students and adults to complete after the class. These will have to be returned to the Youth Activities Director & Treasurer before pay goes out. We'd also like it if you could email some photos to us and one of the board members may show up to take photos during the class.